



WEST MILFORD TOWNSHIP PUBLIC SCHOOLS
BOARD OF EDUCATION
46 HIGHLANDER DRIVE
WEST MILFORD, NEW JERSEY 07480
973-697-1700
www.wmtps.org

GRADES K-12 REGISTRATION CHECKLIST

REGISTRATION FOR STUDENTS TAKES PLACE AT THEIR HOME SCHOOL
PLEASE CALL FOR AN APPOINTMENT

Please complete all forms and bring them with you to your registration appointment. Your child will not be considered registered until these documents are completed. If you do not know which school your child will be attending, call our Transportation Department at 973-697-1700 ext. 7700 and they can advise you of this information.

Registration Checklist

1. Student Registration Form
2. Enrollment Registration Requirements
 - ✓ Proof of Age – Original or Certified Copy of Child’s Birth Certificate or Passport
 - ✓ Proof of Residence - Any four (4) of the proofs of residence described in Groups A and B, with the West Milford address shown on the student registration form
 - ✓ Transfer Students Information – All other requirements for transfer students, as applicable
3. Domicile Information
 - ✓ School and Data Processing Tracking Form
 - ✓ Proof of Domicile Acknowledgement Form
 - ✓ Preliminary: Parent/Guardian Instructions & Form
4. Proof of Immunization: Documents Accepted as Evidence of Immunization which include the following:
 - ✓ Health History Form
 - ✓ Acknowledgement of Physical Requirement Form
 - ✓ Student Physical Examination Form
 - ✓ Report of Dental Examination Form
 - ✓ Release of Medical Information Consent Form
5. Enrollment Information Form
6. Emergency Information Form
7. English as a Second Language/Home Language Survey Form
8. Annual FERPA Notifications Parent Consent & Photo Release Form
9. Record Request (Transfer Students Only)
10. Student Acceptable Use Agreement & Consent Form
11. Kindergarten Readiness Survey’s – Kindergarten Enrollment ONLY