

**Runnemede Public Schools**

**Mary E. Volz**

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**Steve Pili**  
Principal

**Steve Maloney**  
Assistant Principal

September 9, 2021

Dear Preschool Parents/Guardian,

I hope this letter finds our students and families enjoying the start to the school year. The intention of this letter is to clarify the preschool drop off line procedures. Families will be asked to use the drop off line to ensure a quick and safe morning arrival. We ask that you arrive between 8:20 AM – 8:30AM where you will see orange cones in the middle of the street. Please stay to the right of those cones, and have your child seated on the passenger side backseat of the car. Staff will be curbside to assist getting the children out of the car and will direct them to the class lineup area. If your child needs assistance getting out of their car seat, please make sure your child puts on their mask, so a staff member can reach into the car to assist. Please wait in the drop off line until you pull to the front of the line to ensure proper supervision of students exiting the cars.

Please note that if you still wish to park and walk your child up to the school, you may certainly do so, however please do not park in the drop off line area.

Thank you for helping us make the safest possible environment for your children.

Sincerely,

Steve Pili  
Principal